

## **FISHERIES DIVISION DIRECTOR – Position# K0229848**

If you're looking for a rewarding career, working alongside dedicated colleagues who share your conservation values and love of outdoor recreation, you'll feel right at home with the Kansas Department of Wildlife and Parks (KDWP). As a member of the KDWP team, you'll work together to conserve Kansas wildlife and its habitats, while also ensuring our citizens enjoy and appreciate the state's diverse natural resources. KDWP offers competitive pay; paid sick, vacation, maternity and paternity leave; and first day health insurance and retirement benefits.

We welcome diversity because a diverse workforce makes us stronger. Please take a moment to read the job announcement below and consider the possibilities.

This **unclassified**, salaried full-time position directs all aspects of KDWP's Fisheries Division. Preferred location is the Operations Office in Pratt. The position is directly supervised by Mike Miller, Assistant Secretary of Operations.

The Fisheries Division Director plans, administers and maintains statewide fisheries programs designed to conserve and enhance Kansas sport fish populations and habitats while providing high-quality angling opportunities. The incumbent oversees a division made up of two assistant directors, five research and ANS biologists, two program specialists, three regional supervisors, 19 fish culturists at four KDWP hatcheries, and 17 area and district fisheries biologists. Overarching responsibilities consist of developing an effective operational plan consistent with the department mission and fisheries management principles. Priorities include implementing statewide and local fisheries regulations and management plans; raising and stocking sport fish in public waters; administering private land and community lake access programs; monitoring and managing aquatic nuisance species; as well as directing fish kill investigations, fisheries research projects and human dimension surveys. Other duties include preparing the division's budget, managing federal aid grants and overseeing contracts and equipment acquisition. As a member of the Management Team, this position works closely with division directors, regional supervisors, assistant secretary and Secretary. The incumbent will present to the Wildlife and Parks Commission and represent the agency at regional and national government and fisheries organization meetings.

**BENEFITS:** Beginning salary of \$77,500; immediate group health and life insurance coverage; retirement; optional deferred compensation, dental and vision options; holidays; and sick, vacation, and parental leave.

**MINIMUM REQUIREMENTS:** Bachelor's degree in a fisheries/wildlife field of study required. At least five years of experience in fisheries management and program coordination with supervisory experience. Education may be substituted for experience as determined relevant by the agency. Applicants must have excellent communication skills and the demonstrated ability to manage a wide variety of business issues and program deliveries, while motivating a diverse group of employees. The selected candidate must pass a background check and possess and maintain a valid driver's license.

**HOW TO APPLY:** Go to the State Employment Center at <https://admin.ks.gov/services/state-employment-center> and follow the directions below:

- Click in the middle under the Sunflower. From there either **Sign into** your existing account or **Register** for a new account.

- **Review and complete** your contact information on the **My Contact Information** page. Please make sure to include your **email address**.
- **Upload documents** listed in the **Required Documents** section of this job posting to the appropriate location.
- **Complete and Submit** your application.
- **Check** your **email** and **My Job Notifications** for written communications from the Recruiter.
  - **Email** - the **email** listed on the **Careers>My Contact Information** page.
  - **Notifications** - view the **Careers>My Job Notifications** page

**The following are the required items to apply:**

- 1) a letter of interest
- 2) a detailed resume; **including a valid e-mail address**
- 3) transcript material, **if applicable**, (copies of official transcripts or unofficial student copies are acceptable as long as degree is conferred)
- 4) employment application – this is generated from the information which is input into the system
- 5) an Authorization to Release Information form\*\* (this can be found at the following website):  
<https://www.ksoutdoors.com/news/KDWP-Info/Jobs/Employment-Application-Additional-Info>

***\*\*Please note, this form must either be witnessed and signed by a Kansas Department of Wildlife, Parks and Tourism employee or signed in front of and notarized by a notary public. We reserve the right to conduct a background check on all qualified applicants.***

**Incomplete applications will not be considered. A complete application packet must be submitted for each position. We no longer make copies of previous applications.** Submitted application materials will be reviewed in Pratt to assure that the position minimum requirements are met, and those meeting the minimum requirements will be forwarded to the respective division for interview selection.

Applicants are notified whether or not they are selected to interview. The interview is generally a one-time, panel interview consisting of position-specific questions for all applicants (same questions for each applicant), with the selection being made after all candidate interviews are completed.

**Veterans' Preference Eligible (VPE):** Former military personnel or their spouse that have been verified as a "veteran" under K.S.A. 73-201 will receive an interview if they meet the minimum requirements of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determined by the appointing authority. Additional VPE information can be found at <https://admin.ks.gov/services/state-employment-center/veterans>. Applicants claiming veterans' preference for the first time must mail a copy of your DD-214 to the Office of Personnel Services, 900 SW Jackson, Room 401-N, Topeka KS 66612, or FAX to 785/291-3715.

**DEADLINE TO APPLY – March 28, 2022**

**The State of Kansas is an Equal Opportunity Employer. We value diversity, equity, and inclusion as essential elements that create and foster a welcoming workplace. All qualified persons will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, political affiliation, disability or any other factor unrelated to the essential functions of the job. Women and minorities are encouraged to apply.**

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the recruiter.