



The voice of fish and wildlife agencies

1100 First Street, NE, Suite 825
Washington, DC 20002
Phone: 202-838-3474
Fax: 202-350-9869
Email: info@fishwildlife.org

POSITION DESCRIPTION

Position Title:	Project WILD Intern
Position Location:	Washington, DC
Reports To:	Director of Professional Development and Conservation Education
Job Type:	24 hours/week
Salary:	Approximately \$1,460/month
The Association:	The Association of Fish and Wildlife Agencies (AFWA), founded in 1902, represents North America's fish and wildlife agencies. It promotes sound management and conservation, and speaks with a collective voice on important fish and wildlife issues. The Association is a nonprofit, 501(c)(6) trade association. See www.fishwildlife.org for more information.
Position Summary:	The Project WILD Intern, under the direct supervision of the Director of Professional Development and Conservation Education, is responsible for assisting in the daily operation and decision-making of a national non-profit organization and a leading international environmental education program. Duties include assisting AFWA's Project WILD staff in providing professional development to educators; helping update Project WILD curriculum guides; assisting with the organization of online materials and resources provided by the Project WILD program; participating in staff meetings; and potentially completing research and/or writing projects relating to education, learning, wildlife, the environment, climate change education, diversity, equity, and inclusion (DEI), educational/remote learning technology, and nature-oriented children's literature. Some travel required.
How to Apply:	Send an email with a cover letter and resume to projectwild@fishwildlife.org – use "Internship" as the subject line. Applications are due by April 22, 2022.

Duration: May-August (flexible)

Duties:

- Assist with annual routine updates for reprinting Project WILD publications
- Assist with correlating the *Next Generation Science Standards* and/or *Common Core State Standards* to activity lessons in Project WILD publications
- Assist with tracking copyright violations of Project WILD materials
- Update database of Project WILD videos
- Create short videos for online courses and social media
- Assist with updating content for Project WILD web pages and web resources



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- Assist in the production of the 2022 Project WILD Conference
- Assist with professional development provided by AFWA's Project WILD staff to partners and educators
- Other duties as assigned

Qualifications

- Bachelor's degree or pursuing a bachelor's degree in education, or
- Bachelor's degree or pursuing a bachelor's degree in a related field, with experience working with youth and/or educators.
- Preference will be given to those that have completed a Project WILD training, but training can be provided.